

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 25th May, 2016 at 7.12 pm.

Present: Cllr Ms Dams Cllr Mrs Johnson Cllr Mrs Mills
Cllr Poolford Cllr Richardson Cllr Scullion
Cllr Mrs Simpson Cllr Swan Cllr Mrs Taylor
Cllr Thompson Cllr Wardell
Additionally attending: Ward Councillors: Cllr Mrs Jane Evison, Cllr Paul Lisseter
Parishioners present: none

Councillor Mrs Simpson recorded the minutes

16/148 To receive and approve apologies for absence: Cllr Sibley-Calder, Ward Cllr Jonathon Owen and the clerk.

16/149 Declaration of Pecuniary and Non-Pecuniary interests
Cllr Mrs Mills Item No 15 Non-pecuniary HCSRA Committee Member
Cllr Mrs Simpson Item No 15 Non-pecuniary HCSRA Trustee
Cllr Wardell Item No 15 Non-pecuniary HCSRA Secretary
Cllr Richardson Item No 23 – business connection

16/150 To confirm as a true record the Minutes of the Meetings of the Parish Council held on: -
(a) Wednesday, 27th April, 2016 and
(b) the extra-ordinary meeting on Monday, 9th May, 2016.
Proposed by Cllr Poolford, seconded by Cllr Thompson and unanimously agreed.

16/151 Co-option of Councillors: none

16/152 To receive information on the following on-going issues (not included elsewhere) and decide further action where necessary: - No Issues.

16/153 Police Report: - There was no Police representation, but a Police Report had been circulated. There had been a Police presence several times recently, both at the Sports Field and at Gatehouse Lake and three or four local youths had been spoken to regarding their behaviour.

16/154 Public Participation: To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person).
There were no Parishioners present, but Ward Cllr Mrs Jane Evison took the opportunity to update those present on the current situation in Sheepman Lane, following a site meeting there between Councillors and Highways representatives on the 17th May, 2016. Mr Rob Brown, representing Highways, stated at the time that the Authority did not have the money to provide kerbing in this roadway which was classed as a country lane. Flooding and standing water problems were unfortunately not evident at the time of the due to a period of dry weather, but residents were asked to monitor the situation and provide evidential photographs in the event of this recurring and Mr Brown will endeavour to re-visit.

Signed.....Date.....

Cllr Poolford spoke of the sewage problems and said that Yorkshire Water had carried out further investigations and although they could not identify the exact cause they had identified extensive silting in the sewer. This will be cleaned out and cameras will be put down once more to endeavour to monitor the situation. He felt that work done by East Riding in the past was causing the current problem.

16/155 **Planning Matters: Notice of Decision made by the ERYC**

A	16/00426/OUT - OUTLINE - Erection of 5 dwellings following demolition of existing buildings (Access and Scale to be considered) - Land West of 13 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Permission Refused – 2 Conditions – Noted.
B	16/00881/OUT - Outline - Erection of a dwelling (All Matters Reserved) Land West of 89 Laburnum Avenue, Hutton Cranswick, East Riding of Yorkshire, YO25 9QH – Permission Refused – 2 Conditions – Noted.
C	16/00358/PLF - Change of use of part of workshop to cafe and retail area including provision of external kitchen extractor unit - Unit 1, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Approved – 5 Conditions – Noted.

16/156 **Planning Applications:**

A	16/01400/PLF - Conversion of part of public house to form micro pub and dwelling, erection of single storey extension to rear and first floor extension to rear following demolition of outbuildings, The Pack Horse Inn, 93 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission.
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Comment was made that an earlier application to develop the above site was dependent on the entrance being widened, and it was felt that the application above was to provide increased access width. This would entail demolishing part of the westerly end of the current building. Proposed Cllr Wardell, seconded Cllr Mrs Mills and unanimously approved.

B	16/01430/CLE Certificate of Lawfulness for use of Land and Buildings as industrial. Flex A Duct, Bramble Lodge, Station Road, Hutton Cranswick, East Riding of Yorkshire YO25 9QZ.
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Proposed Cllr Poolford, seconded Cllr Wardell and unanimously agreed that this Planning Application should be rejected outright. The area referred to was classified as Residential and not Industrial and there was no justification for the above application. Similar applications for this area had been proposed and unanimously rejected in the past and there was no reason to deviate from the previous opposition which the Parish Council had expressed.

16/157 **To receive representatives' reports –*information only***

Hutton Cranswick in Bloom: Cllr Mrs Simpson reported the Yorkshire in Bloom 2016 Judging date of Monday 18th July, 2016 had been agreed and that due to increased village participation in the Special Categories this year, judging would take place throughout the day, starting at approximately 10.30 am with 3 business entries, Playgroup and Primary School being judged in the morning, and a general village tour starting at around 1.30 pm in the afternoon.

The village had been entered also for the annual ACoRP Community Rail Awards under Category 3 "Its Your Station". No entry fee involved, but the competition demanded an in-depth description of the Station planting/general maintenance, plus photographs and other supporting evidence. Our entry had been acknowledged, but since the final entry date was not until 17th June, 2016, it would be some time before any further information was forthcoming.

Signed.....Date.....

If, on the basis of the written entry the Station was shortlisted as a possible Prizewinner, there would be a scheduled Station visit by ACoRP Judges.

Beverley & North Holderness Internal Drainage Board. Cllr Richardson, attending a very recent meeting, revealed that there had been problems with the Environment Agency and that the IDB had had to take over some work on the main river. There would be a site meeting in June, to see what flood relief work had been carried out at Swanland.

16/158 To receive play area report (and quarterly/annual report if applicable) and agree to any repairs/changes

The new roundabout was expected to be installed shortly and the Council would be advised of a date in advance of work commencing. Trevor Eling had cut the grass in the Play Area with a mower and strimmed around the fence/equipment. Paul Watson has installed protective guards around the posts. Cllr Poolford reported that he was meeting a contractor on the Green on 20th June, 2016 to discuss drainage for the Play Area.

Cllr Johnson reported on an accident to a child which had occurred on the evening of Monday 23rd May, 2016 when he had fallen from a height and hit his head, rendering him unconscious. Police had attended following an Emergency call: the child had eventually been taken to hospital on a spinal board with a neck brace by Ambulance with a Police escort, but the Ambulance had taken over 1.5 hours to attend the scene. It was understood that the problem in attending the accident was because the time when it occurred was during a shift change, but it was felt that this was really no excuse. Ward Cllr Mrs Evison took details of the incident.

There was concern about surfacing underneath equipment and general safety issues, but the most recent satisfactory official Safety Inspection had only taken place on 28th March, 2016. It was felt instances such as this should be recorded in an Accident Book – Cllr Mrs Johnson to investigate.

16/159 Community Safety Strategy – to agree to progress with matters of safety within the parish.

Cllr Wardell reported his dissatisfaction with the tarmac “fillets” used in the deep highway holes in Rotsea Road: similar repairs had been carried out in Laburnum Avenue. It was generally felt that these were a cheap and very short-lived road repair option.

16/160 Clerk’s report – To update the Parish Council on progress from previous meetings or on any subject not otherwise shown on the agenda:

a. Update on the condition of street furniture

It was reported that a number of village seats were in need of refurbishing or repainting and a list of relevant items was read out: to be passed to the Clerk for action on his return.

b. Update on the photographic competition

Those present were updated on the information which had been left by the Clerk in respect of this competition, judging of which had just been carried out by Mike Hopps. Eight entrants had submitted a total of 52 photographs to the Clerk, which had been handed to Mr Hopps. First, second and third prizes of unspecified value were due to be awarded. Prize-winning photographs identified only by number were delivered in sealed envelopes for opening during the Council meeting.

Prizes had yet to be decided. Proposed Cllr Shaw, Seconded Cllr Wardell and agreed unanimously that prize money of £25, £15 and £10 be awarded to the top three entries, which

Signed.....Date.....

it was intended should be suitable to create new village post card/s and possibly a village information leaflet. Sealed envelopes were opened by Cllr Thompson, and these photographs while being circulated amongst those present were identified by the Chairman from a master copy of all entries as having been taken by Cllr Simpson.

- c. **Update on the request to enter into a deed of access to 14 The Green, Cranswick.**
Proposed Cllr Wardell, seconded Cllr Poolford and unanimously agreed this request should be accepted and signed on behalf of the Council.
- d. **Update on the state of the highway on Sheepman Lane.**
Already covered under Item 7 (minute 16/154 refers).
- e. **Update on additional car parking at St. Peter's Church, Hutton.**
After considerable discussion it was proposed by Cllr Thompson, seconded by Cllr Mrs Mills and agreed that there be no further action on this at the present time.
- f. **Update on installation of new roundabout.**
See Item 11 – no date yet known (minute 16/158 refers).

- 16/161 **Garden Allotment – *Monthly report & considerations***
 a) **To inform the Council of any changes of tenancy:**
 b) **To approve/advise of the erections of sheds, greenhouses:**
 c) **To consider action with regards to any management and/or tenancy issues:**
 Two garden allotments have been vacated and tidied up. 2 new tenants had taken up allotments and there were 3 residents who were interested in acquiring an allotment. The palisade gate and ditch were due to be dealt with during the first week in July.
- 16/162 **HCSRA Report – *for information only***
 The ditch was still awaiting cleaning out. Benches and outside tables had been cleaned. There would be a concert by “Dark Moon” on June 4th, 2016. A recent Committee Meeting had approved a change in Licence to Full On Pub Licence in place of an occasional Licence: There would be no additional cost for this and it was felt to be more practical.
- 16/163 **Centenary Wood: To approve maintenance work as necessary**
 Following the report generated from a site meeting with the representative from Bishop Burton College, Cllr Poolford had met with “In Bloom” representatives and work to be carried out by the Contractor had been identified and would be dealt with as and when practical.
- 16/164 **Gatehouse lake facility – to approve maintenance work as necessary**
 Cllr Richardson had met with Andrew Maw and had received a pro-forma for fish stocks. A Southburn resident had offered help and it was intended to establish suitable pegs for disabled fishermen on the north bank. It was decided not to make a flag path, as previously suggested, but to improve the run down to the pegs, hopefully with the help of a friendly digger driver. Cllr Wardell mentioned that some of the perimeter fencing had been damaged and needed looking at. Progress on the litter bin needed checking.
- 16/165 **War Memorial – to approve maintenance work as necessary**
 Now in very good condition with pathway surround and planting complete.

Signed.....Date.....

16/166

Communications.

Cllr Thompson was concerned that communication within the village was not all that it should be and many residents unaware of actions being taken on their behalf by the Parish Council. He felt some better method than reproducing the full Council Minutes in the monthly Bulletin should be put into operation.

Considerable discussion ensued. Finally it was suggested that, as the full Parish Council Minutes were posted on the P.C. website, perhaps these should be omitted from the Bulletin and instead information on “Key Topics” supplied month by month, referring those who needed more detail to the P.C. website. Preliminary discussion with the Clerk suggested that he would be willing to undertake this. It was also suggested the Clerk might contact other Parishes to see how they best communicated with their parishioners. This to be discussed further.

16/167

To approve the accounts for payment

Cheque no	Name	Details	VAT (£)	Total (£) Inc. VAT
2976	HC Methodist Chapel.	Hall hire (25/05/2016).		14.00
2977	T.Eling.	Grass cutting - Hutton and Cranswick Greens	28.80	172.80
2978	P.A Watson	Repairs to seat and map boards		150.00
2979	Administration	Salary and expenses		413.26

Resolved – to approve the accounts for payment as presented (proposed Cllr Thompson/seconded Cllr Mrs Mills).

16/168

To respond to correspondence/items for information/next agenda:

a) ERNLLCA Newsletter – April, 2016 – **Noted.**

16/169

Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved - that the public were invited to leave the meeting (proposed Cllr Simpson/seconded Cllr Mrs Mills).

16/170

To review the agricultural holdings tenancies and management arrangements.

Cllr Richardson, having declared an interest in this item, passed the Chairmanship over to Cllr Thompson, who reported that he and Cllr Richardson had visited Dee & Atkinson to view the tenders received for the vacant allotment land.

There was some concern over the wording of the tender advertisement, which had not been clarified at the time of viewing the tenders. Although tenure of the land was to run from 16th June, 2016 until 30th September, 2017 (i.e., 15 months) the advertisement wording stated “arable land with entitlements” although advice indicated that for the initial period, entitlements might incur a 10% penalty: this point should be clarified with Dee & Atkinson/applicants. Applicants had been made aware that they would be responsible for clearing up the land.

Seven tenders in total of very variable sums had been received and after discussion it was proposed by Cllr Wardell, Seconded by Cllr Swan and unanimously decided that two specific applicants should be asked to attend for interview as soon as possible, the panel to consist of the Clerk, Cllr Thompson and Cllr Poolford, by which time the position regarding “entitlements” should have been clarified.

Signed.....Date.....

Permission for this panel to come to a final decision as to the successful applicant for the land was proposed by Cllr Swan, seconded by Cllr Mrs Mills and passed unanimously.
There was concern expressed as to how Dee & Atkinson would manage the Council's allotment land in the future, and Cllr Thompson undertook to ask the Company to produce a copy of their Management Agreement for the Parish Council, and would also ask for clarification of the "entitlements" for the new tenants, whoever they might be.

16/171 To confirm arrangements with regards to the six month probationary period for the clerk.

Proposed Cllr Swan, seconded Cllr Poolford and unanimously agreed.

16/172 To confirm the date of the next meeting – Agreed – 22nd June, 2016 at 7.00 pm at the Methodist Chapel Hall, Main Street, Cranswick, with Cllr Thompson taking the Chair as Cllr Richardson was not likely to be able to attend.

There being no further business, the meeting closed at 8.40 pm.

Signed.....Date.....